



Nelson Provincial  
**MUSEUM**  
Pupuri Taonga o Te Tai Ao

**ANNUAL REPORT**  
TASMAN BAYS HERITAGE TRUST

**2021**  
**2022**



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**MUSEUM**  
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## INTRODUCTION

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Olivia Hall *Chair*

Nelson Provincial Museum Pupuri Taonga o Te Taiao is the Regional Museum of Nelson Tasman, a Council Controlled Organisation jointly funded by Tasman District and Nelson City Councils.

The Museum is governed by Tasman Bays Heritage Trust, whose Trustees are: Olivia Hall (Chair), Emma Thompson (Deputy Chair), Darren Mark, Brendon Silcock, Derek Shaw, and new Trustee Jo Brady. Jo brings significant experience in funds development to the table and she will be an asset to the Museum's fundraising mahi over the coming year. She replaces Chris Bowater, who retired from the Trust after 13-years of stellar service. We gratefully acknowledge his outstanding contribution.



Lucinda Jimson *Chief Executive*

The Trust and staff are advised by Te Taiao Komiti, consisting of representatives of the six mana whenua iwi of the marae in Whakatū, Motueka and Mohua: Ngāti Tama ki Te Waipounamu, Ngāti Koata, Te Ātiawa o te Waka-a-Māui, Ngāti Rārua, Ngāti Toa Rangatira, and Ngāti Kuaia. The Trust is grateful for their ongoing partnership, guidance and kōrero.

**The Museum's purpose is:** *To care for, strengthen and make widely accessible the taonga and heritage collections of Nelson Tasman; and to create unforgettable experiences that stimulate awareness, celebrate diversity and entertain.*

In the spirit of this purpose, it is a pleasure to present our annual report for the 2021/22 Financial Year.

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## ARCHIVES, RESEARCH AND COLLECTIONS FACILITY (ARC)

Our current key strategic goal is to **plan for and commence a capital works project that will safely and appropriately house and care for the Nelson Tasman Regional Heritage Collection.**

The Archives, Research and Collections (ARC) Project Control Group (PCG) consists of joint chairs Brendon Silcock and Derek Shaw, Olivia Hall (ex-officio), and external advisors Ian MacLennan and John Hambleton (both experienced project directors who have worked on significant public builds including the Suter Art Gallery renovation).

Over the 2021/22 FY, the Museum completed Phase one of the Project Plan, namely Land Survey, Site Survey and Geotech assessments. The Geotech Survey results were positive, with no significant underlying site or archaeological issues identified. The Land Survey drew attention to a small portion of unclaimed land that crosses the access way, and the Trust is discussing a resolution of this issue with NCC staff.

An Expression of Interest (EOI) was invited from six companies for project management services for stages two – five of the Project Plan, including

concept development and developed design. Cameron Gibson Wells were appointed to manage the project from February onwards, a key phase that included the concept brief and procurement process, including architectural services. An internal Museum project manager has also been appointed to coordinate the Museum's work preparing for the move and to support the work of the Fundraising Committee.

With funding contributions from both Councils confirmed totalling approximately 50% of the project budget, the Fundraising Committee has agreed how to obtain the additional funds needed. The plan, led by Trustees Emma Thompson and Jo Brady, includes multiple funding avenues. Expressions of Interest have been lodged with the Lotteries Commission and the Ministry of Culture and Heritage (formal applications cannot be made until resource consents are in process). Our communities will also be given the opportunity to contribute to this significant project and ensure the Regional Heritage Collection is preserved for future generations.





*Just beautiful and so engaging for  
my 3 year old, he absolutely loved it!*

*From Survey Monkey, 20/03/2022*

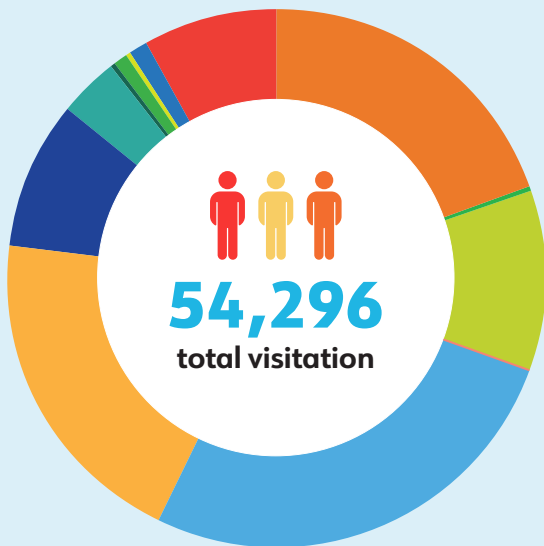




# VISITATION

## ADMISSIONS

- **10,828** Adults Domestic
- **169** Adults International
- **6,028** Children Domestic
- **15** Children International
- **14,712** Nelson Tasman Local Adults
- **10,994** Nelson Tasman Local Children



## PLUS

- **4,983** Shop
- **1,925** Museum Enquiries
- **136** Photo Inquiry
- **534** Other (Events)
- **126** Isel Visits
- **564** Outreach
- **3,282** Education

COVID-19 has again caused significant disruptions to Museum operations. From achieving our busiest ever July (7,587 visitors), we experienced a sudden drop in visitation, financial donations, educational visits and shop sales due to lockdowns in August and September 2021. These operations again suffered during subsequent COVID-19 restrictions, when people were reluctant to attend public spaces while the Delta variant was present in the Nelson Tasman community.

Visitor numbers rebounded after the 2021 Nelson outbreak was contained. The family-friendly exhibition 'Dinosaur rEvolution', opening in October, performed strongly with excellent repeat visitation. The Museum was delighted to offer 'Dinosaur rEvolution' free to Nelson Tasman residents to celebrate Nelson Anniversary Day on the 31st of January.

The positive trend continued until the Omicron variant entered the nation and restrictions were again imposed in January 2022. This led to our lowest ever recorded visitation day, with just 18 visitors on the 4th April 2022. However, the move to orange traffic light setting and a lifting of certain restrictions saw another uptick in visitation.

We were pleased to end the year with **51,014 non-education visits** against a target of 44,500. Once our education and outreach figures are added in, we finished the year with a **total visitation of 54,296**. While this is a drop on our previous pre-COVID heights, we are proud of the result given the impacts of the pandemic locally, nationally and internationally. We look forward to a return to more regular visitation patterns in coming years.









## EXHIBITIONS

We were proud to host a number of exhibitions this year including:

- *'Our Science, Our Future: 100 Years of Cawthron'*
- *'Our Place. Our Climate. Our World: Through the Eye of the Lens - Whakatū'* (as part of the Nelson Arts Festival);
- *'Our Climate Future'* (with the Ministry for the Environment);
- *'Let Me Be Myself: The Life Story of Anne Frank'*;
- National Geographic's *'Rarely Seen: Photographs of the Extraordinary'*;
- *'Dinosaur rEvolution: Secrets of Survival'*;
- *'Colossal Squid: Freaky Features! Te Ngū Tipua: Ngā Wāhanga Weriweri!'* from Te Papa Tongarewa;
- and *'Meltdown: Visualising Climate Change'* from the international Project Pressure collective.







We also supplemented the latter with our own **'Voices of Climate Change'** using historic images from the Museum's glass plate negative collection as well as time-lapse footage of the retreat of Franz Josef Glacier 2012-2019, kindly supplied by Dr Brian Anderson at Victoria University of Wellington Te Herenga Waka.

Visitors have been moved, inspired, surprised and delighted by all of these exhibitions, each of which has been supported by in-depth education programmes.

We took our own exhibitions on the road, with **'ABLAZE: The 2019 Tasman Fires'** travelling to St Arnaud's Alpine Lodge. We were







delighted to be able to present *'Our Moon: Then, Now and Beyond'* in Kirikiriroa at Waikato Museum (Te Whare Taonga o Waikato). They enjoyed great visitation numbers with **31,429 visitors** over the 12-week period, commenting that their Museum was *"finally buzzing again"*, and that *"their Museum felt like it had pre-COVID."*

We also curated two exhibitions especially for Richmond Library, *'Best in Show: The Nelson A&P Show'* and *'Glorious Glass'*, the latter being part of our contribution to the Tuku 22 Whakatū Heritage Festival.

Finally, the Museum created 2 online exhibitions. We hosted *'Light at the End of the Tunnel,'* an exhibition curated by local student Indigo Kenny as part of the Volunteer Nelson Young Leaders programme. It used art as a platform for youth to express themselves and to provide hope for young people struggling with mental health journeys. We also curated *'From Humble Beginnings'* to mark the 150th anniversary of Ernest Rutherford's birth, looking at Rutherford's formative years and his connection to Nelson.



*“Students can now make deeper connections to the Moana, our focus for the term. The engaging videos and artifacts give a rich entry point to further explore learning in multiple curriculum areas.”*

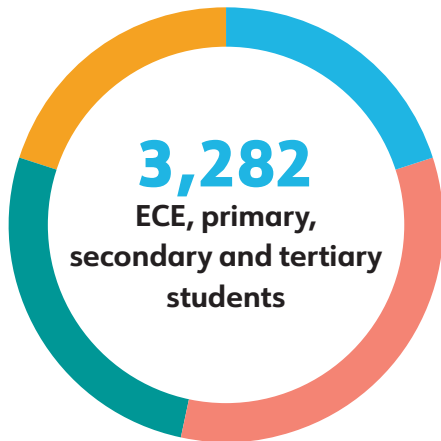
*Torrey Gilchrist, Teacher Y3-4, Richmond School.*







## EDUCATION



Having proven our value in the local and national education sector, we are delighted that the Museum has secured a Ministry of Education Enriching Local Curriculum (ELC) contract for the next 3.5 years. The success of this application, at a time when many traditional recipients including significantly larger museums have been unsuccessful, speaks volumes to the skills and dedication of our education team and the undoubted relevance of our programmes to the new Aotearoa New Zealand Curriculum.

A strong focus on bicultural and bilingual delivery is evident in all our lessons. All Museum Education booking and feedback forms are also now bilingual.

Fifteen separate education experiences were offered within the Museum and wider community. This year 10 of these were based on local pūrākau, histories, people and places. The Nelson/Native Tenths Agreement experience and Te Ara Taonga o Whakatū / Maitahi Sculpture Walk have been two local curriculum lessons in high demand during 2022.





*“The inclusion of more outdoor, hikoi-based programmes and those reflecting the Aotearoa New Zealand Histories curriculum is excellent.”*

*Sophie Watson. ELC Monitor, NZCER*

When asked “He pai te tamata o te wheako mātauranga? Was the level of educational experience appropriate?” and “He aha te taumata o te ngahau mo ngā ākonga? What was the level of engagement for your students?” :

**90%** of all Kaiako rated “Excellent/Ka Rawe!”

**9%** of Kaiako rated “Very good/ Tino pai”

**1%** of Kaiako rated “Good / Ka Pai”



It is pleasing to see the strong engagement of both Nelson and Tasman schools, with around a third of student visits from this part of the rohe. A new focus on including Early Childhood Education (ECE) providers in visitations has resulted in many new connections being forged. Auckland Point Kindergarten is one who brought over 60 members to an engaging story-telling lesson where the community was introduced to Rongo, a taonga found at Matangi Āwhio. For ākonga, two memorable exhibitions have been ‘Dinosaurs rEvolution’ and ‘Colossal Squid: Freaky Features’, both of which were greeted with gasps of delight and surprise.





## EVENTS

Our normal events programme was somewhat curtailed by the COVID-19 outbreaks, however the team were still able to provide a venue for 2 Cawthron Scitec Workshops, a **'Dinosaur rEvolution'** lecture by Dr Greg Browne on Tasman's own



dinosaurs, and two on-site workshops for Tuku 22 on how to use Collections Online for research.

The **'Meltdown: Visualising Climate Change'** opening event was well attended, with guests hearing important messages of sustainability from guest speaker Joanna Santa Barbara, Co-Chair of the Nelson Tasman Climate Forum.

In terms of accessibility, we were pleased to present two new initiatives – a floor talk for visitors with low vision in the regional gallery, and a series of Low Sensory quiet hours to **'Dinosaur rEvolution'** for neurodiverse and very young visitors.

Our school holiday programmes have again proved popular, with 344 tamariki attending workshops this year. Children also made joyful use of the new life-size soft blocks and toys in our roof garden.





## TAONGA MĀORI

The Museum's Kaitiaki Taonga Māori, Hamuera Manihera, has this year worked closely with the national Karanga Aotearoa repatriation programme based at Te Papa. Ngā Kahu grants supported both ongoing bone identification in the collection from Professor Hallie Buckley from University of Otago, and the establishment of a dedicated, separate wāhi tapu space at the Isel Park Research Facility.

The Tūpuna Project – taking historic, unidentified iwi photographs from the collection to iwi for connection and identification – has continued this year with a hui on Whakatū Marae in July.

The Kaitiaki Taonga Māori also delivered a talk on Taonga Tūturu (taonga Māori found post 1975, covered by the Protected Objects Act, and which the Museum holds on behalf of the Crown until iwi ownership is determined) to NMIT students; a Taonga Pūoro talk at Richmond Library; programmes to Brightwater School teaching staff and Whenua Iti; and facilitated a Taonga Pūoro dawn karanga for Matariki 2021.

Two contemporary taonga, a kō (digging stick) and a timo (grubber), were commissioned from Ngāti Apa ki te Rā Tō practitioner Layton Robertson.



Taonga and archaeology at the Research Facility were also re-housed in more appropriate ways.

The Museum is always pleased to support our sister institutions and this year we assisted the Suter Art Gallery's '**He Raranga Kōrero**' and '**Stevei Houkāmau: Ira Tangata Ira Atua**' exhibitions with taonga, fit-out support and subject expertise. The Museum also made available works by Isaac Coates for the publication '**He Ringatoi O Ngā Tūpuna: Isaac Coates and his Māori portraits**' by John and Hilary Mitchell.



*The Tūpuna Project – taking historic, unidentified iwi photographs from the collection to iwi for connection and identification – has continued this year with a hui on Whakatū Marae in July.*







## THE REGIONAL COLLECTION



A major staff project was working with Dunbar Sloane to conduct the collection's valuation, which commenced in July 2021. This was the largest and most comprehensive collection revaluation ever undertaken by the Museum, requiring three months of ongoing research and support by curatorial staff.

**A number of significant objects were added to the collection this year.** Significant items included the WWI medal set of Maria Hull, the heroic nurse who settled in Motueka and was known

internationally as **'the Angel of Antwerp'**; **Griffins Factory** archive material including a handwritten recipe book; an **1843 property auction flyer** for Lot 270 in Cambria St, the Wood; and one of the first 4 jars of **Pic's Peanut Butter** made from peanuts grown in New Zealand.

The Museum now has over 190,000 objects available for browsing in Collections Online. Our staff have also refreshed the main website, which will deliver an improved user experience.



Our social media has also had a robust reach in this period, with our strongest ever organic reach (45,211) for a Facebook post on 'Dinosaur rEvolution', which included 2.7k reactions, comments and shares.

In preparation for the Collections move, the curators have focused on **auditing and rationalisation**. As a result, a number of objects which no longer fit the requirement of having strong Nelson Tasman provenance were recommended to the Board for deaccession. These were: 21 damaged insect specimens, 19 sewing machines, 38 publications and 136 volumes of Government Gazettes. Eighty small domestic appliances, including washing machines and irons, have also been rationalised.

**Digital projects** undertaken by the curators this year include the verification of over 200 images of Anglo-Boer War soldiers from Nelson Tasman, provided to Auckland Museum for inclusion on the national Cenotaph database; an Image Server upgrade which almost doubled the storage capacity; standardising and improving data fields



for better quality online browsing and searching; and updating over 27,000 records. The Museum is extremely grateful to the Nelson Civic Trust for a grant to upload and index 40,000 individual proof sheets from the Geoffrey C. Wood photographic collection.

The curatorial staff spent **354 hours answering research enquiries**, and hosted **over 125 visitors** who came to engage with, or research taonga, objects and archives.

**Our images** are used around the motu and indeed internationally. Highlights this year have included an Australian postage stamp featuring the first Australian men's football team (1922) – Australia Post came to us as there was no known image in Australian archives. National publications using our images and objects included Te Papa Press' *Dressed: Fashionable dress in Aotearoa New Zealand 1840 to 1910* by Claire Regnault.



## REGIONAL SUPPORT

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As the regional museum of Nelson Tasman, we have a role to support other museums, galleries and cultural organisations in the rohe. This year we organised two regional hui covering topics such as code of ethics, firearms legislation, hazardous materials, grant funding and the new Aotearoa New Zealand Histories curriculum. A 2-day workshop was held on Paper and Art Conservation; we provided technical assistance to Motueka Library and Golden Bay Museum to install objects and art works; we loaned objects for display to the Suter Art Gallery, Broadgreen and Isel House; digitised Rutherford-related photographs for Nelson Boys College; and offered policy assistance to Motueka Museum.





# OUTREACH

Over 550 members of the public attended talks, hui, lectures and events by our curators, Kaitiaki and Chief Executive in the community.

These events included hosting a table at the family History expo at Elma Turner Library; our ongoing support for Tuku 22 Whakatū Heritage Month; a lecture on photo identification for the Society of Genealogists, a talk to the Creative Fibres network; and presentations at Rotary Clubs by the CEO.



# SUSTAINABILITY



The Museum was pleased to complete the Energy Management Solutions (EMSOL) audit this year, which measured our monthly emissions and energy usage and identified initiatives for energy saving. These have been prioritised with 2 scheduled for the coming year.

We have upgraded the building management software and added CO<sub>2</sub> sensors to reduce energy consumption, contributing to significant energy savings. Energy consumption has also been reduced by shutting down HVAC systems at night. These savings have been achieved without compromising preservation quality.

We always value staff and support staff-driven initiatives. This year these included introducing bench-top composting at IseI, soft-plastic recycling at both sites, and replacing fluorescent light sources with LEDs in workspaces.

A highlight has been the design team experimenting with printing on wallpaper to reduce our reliance on vinyl, and we hope to develop this initiative further in coming years. We also trialed a new biodegradable substrate option in exhibitions.





## VOLUNTEER CONTRIBUTION

As ever, the Museum is extremely grateful to our amazing volunteers who contribute their time and expertise to our ongoing operations.

This year the volunteers donated almost 1,100 hours of service, undertaking tasks including scanning and

indexing photographs; indexing births, deaths and marriages records, archives and maps; transcribing diaries; and documenting and caring for textiles.

## RETAIL

The Museum shop has performed well with income of **over \$70,000**, very close to what was forecast. Sourcing stock has been somewhat challenging due to shipping and supply disruptions, however, we have continued to expand our relationships with local craftspeople and makers. We are now also stocking **Te Papa** store product lines. A new Retail Strategy has been adopted, which will be rolled out in the coming year, and will see the shop focusing on 4 areas: Aotearoa, Learning, Local Nelson/Tasman makers and Exhibition/Museum specific.







## DONATIONS, SPONSORSHIP, GRANTS AND BEQUESTS

The Museum would like to acknowledge our generous benefactors who make our work possible. We thank Lion Foundation for a grant of \$1,921 to purchase an AED device for the safety of our visitors; National Services Te Paerangi COVID Hardship Grant of **\$15,000**, which was used for pest management, security and HVAC upgrades; Te Papa Tongarewa Ngakahu for a **\$2,981** support for the appropriate housing of kōiwi tāngata; and the City of Nelson Civic Trust for **\$7,500** to index the Geoffrey C Wood photographic collection.

We also appreciate the anonymous donations by our visitors, researchers and visiting schools, which totaled **\$3,634** this year.

We would also like to extend our thanks to the generosity of our in-kind sponsors. In particular we would like to acknowledge Port Nelson for storage of the **Dinosaur rEvolution** container; Move Logistics for moving the container between the Port and the Museum; Carpet Court for new flooring in the Regional Gallery's new research hub; and Powersigns for the vinyl printing of our donation boxes.

Our thanks are also due to Nelson Pine for their donation of building materials for our exhibitions last year – we reused these resources for our exhibition builds this year too.



## FINANCIAL OVERVIEW

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Despite the impact of COVID-19 in FY2021/2022, the Museum is pleased to finish in a good financial position.

Revenue from all sources was \$2,334,000, exceeding the budget by \$46,000. Savings were made in personnel costs, but this was offset by other costs and non-cash expenditure such as depreciation being more than forecast.

We had forecast a loss of (\$55,000), including the fair value interest and the fair value adjustment on the loan. The fair value interest is now included in finance costs and there has been no other fair value adjustment required on the loan. The overall loss for this financial year is (\$78,000).

The result was impacted by a new Audit requirement to depreciate \$723,000 of Regional Gallery assets, which had not previously been depreciated.

Depreciation will be spread over the remaining nine years of the useful life of these assets at an annual cost of \$80,000. This increase in depreciation has been partially offset by increasing the useful life of the Museum buildings from 60 to 80 years, computers from 3 to 5 years and the glass plate storage cabinets from 13 to 20 years. This resulted in a reduction in depreciation in respect of these items of \$34,000.

During 2022 the Museum embarked on a capital project to replace the IT servers and move significant amounts of data to the Cloud. Our data was previously at risk should our aged servers fail. Investment in new IT has been vital to ongoing protection of the Museum's digital resources including all the digitised glass plate negatives and unique Collection records. This project has a total cost of approximately \$150,000, with \$132,450 spent in FY2021/2022 and the balance of \$17,550 to be spent in FY2022/2023.





**TASMAN BAYS HERITAGE TRUST**

**FINANCIAL  
STATEMENTS**

**FOR THE YEAR ENDED 30 JUNE 2022**



# ENTITY INFORMATION

FOR THE YEAR ENDED 30 JUNE 2022 • TASMAN BAYS HERITAGE TRUST

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## Legal Name

The Tasman Bays Heritage Trust (The Trust)

## Type of Entity and Legal Basis

The Trust is incorporated in New Zealand under the Charitable Trusts Act 1957 and the Charities Act 2005. The Trust is controlled by Nelson City Council and Tasman District Council and is a Council Controlled Organisation as defined in section 6 of the Local Government Act 2002.

## The Trust's Purpose or Mission

The Trust operates as Nelson Provincial Museum, the regional museum of Nelson Tasman. The Museum is a repository of material culture. It presents regional history, natural history, mātauranga Māori and contemporary narratives in stimulating and provocative ways, by making its collection accessible on-site, online and in the community. The Museum's purpose is to care for, strengthen and make widely accessible the taonga and heritage collections of Nelson Tasman; and to create unforgettable experiences that stimulate awareness, celebrate diversity and entertain.

## Structure of the Trust's Operations, including Governance Arrangements

A Board of six Trustees oversee the governance of the Trust (operating as Nelson Provincial Museum) including the appointment of the Chief Executive, who is responsible for the day-to-day operations of the Trust and reporting to the Trustees. There are 22 Staff (15.5 FTE) and 7 volunteers who support the Chief Executive in delivering the Trust's objectives. The Trustees are appointed by the Appointments Committee, which includes representatives from Nelson City Council, Tasman District Council and local iwi.

## Main Sources of the Trust's Cash and Resources

Operating grants received from Nelson City Council and Tasman District Council are the primary sources of funding for the Trust.



# STATEMENT OF COMPREHENSIVE REVENUE AND EXPENSES

FOR THE YEAR ENDED 30 JUNE 2022 • TASMAN BAYS HERITAGE TRUST

	Note	Actual 2022	Budget 2022	Actual 2021
<b>Revenue</b>				
Revenue from non-exchange transactions	3	2,007,612	2,058,141	2,121,389
Revenue from exchange transactions	3	326,998	230,270	244,021
		<u>2,334,610</u>	<u>2,288,411</u>	<u>2,365,410</u>
<b>Expenditure</b>				
Personnel costs	4	1,147,395	1,191,470	1,000,085
Other costs	4	780,820	725,938	724,422
Depreciation	9	445,343	369,000	326,483
Finance costs - financial liabilities at amortised cost		39,151	57,116	37,236
		<u>2,412,709</u>	<u>2,343,524</u>	<u>2,088,226</u>
<b>Net surplus/(deficit) from operating activities attributable to Tasman Bays Heritage Trust</b>		(78,099)	(55,113)	277,184
<b>Other comprehensive revenue and expense</b>				
PPE Revaluation Surplus		-	-	12,074,273
<b>Total other comprehensive revenue and expenses</b>		-	-	<u>12,074,273</u>
<b>Total comprehensive revenue and expenses attributable to Tasman Bays Heritage Trust</b>		<u>(78,099)</u>	<u>(55,113)</u>	<u>12,351,457</u>

The accompanying notes form part of these financial statements.





# STATEMENT OF CHANGES IN EQUITY

FOR THE YEAR ENDED 30 JUNE 2022 • TASMAN BAYS HERITAGE TRUST

	Note	PPE Revaluation Reserve	Accumulated Revenue and Expense	Total
<b>Balance at 1 July 2021</b>		17,019,573	14,661,263	<b>31,680,836</b>
Net surplus/deficit for the year from operating activities			(78,099)	<b>(78,099)</b>
<b>Balance at 30 June 2022</b>		<b>17,019,573</b>	<b>14,583,164</b>	<b>31,602,737</b>
<b>Balance at 31 July 2020</b>		4,945,300	14,384,079	<b>19,329,379</b>
Net surplus/deficit for the year from operating activities			277,184	<b>277,184</b>
Other comprehensive revenue and expenses	9	12,074,273		<b>12,074,273</b>
<b>Balance at 30 June 2021</b>		<b>17,019,573</b>	<b>14,661,263</b>	<b>31,680,836</b>

The accompanying notes form part of these financial statements.





# STATEMENT OF FINANCIAL POSITION

AS AT 30 JUNE 2022 • TASMAN BAYS HERITAGE TRUST

	Note	2022	2021
<b>Current assets</b>			
Cash and cash equivalents	5	271,021	408,868
Debtors and receivables from exchange transactions	6	5,397	1,776
Debtors and receivables from non-exchange transactions	6	4,508	25,300
Inventory		32,362	21,307
Prepayments and other assets	7	43,759	24,664
WIP - Property, plant and equipment	18	134,415	-
Other financial assets	8	161,841	160,000
Total current assets		653,302	641,917
<b>Non-current assets</b>			
Property, plant and equipment	9	32,006,195	32,320,504
Total non-current assets		32,006,195	32,320,504
<b>Total Assets</b>		32,659,497	32,962,421
<b>Current liabilities</b>			
Payables	10	159,481	220,025
Deferred Revenue	11	5,104	10,028
Employee Entitlements	12	85,956	84,458
Borrowings and other financial liabilities	13	200,000	200,000
Total current liabilities		450,540	514,510
<b>Non current liabilities</b>			
Borrowings and other financial liabilities	13	606,220	767,075
Total non-current liabilities		606,220	767,075
<b>Total Liabilities</b>		1,056,760	1,281,585
<b>Net assets (assets minus liabilities)</b>		31,602,737	31,680,836
<b>Equity</b>			
Accumulated Revenue and Expense	15	14,583,164	14,661,263
PPE Revaluation Reserve	16	17,019,573	17,019,573
<b>Total Equity</b>		31,602,737	31,680,836

The accompanying notes form part of these financial statements.





# STATEMENT OF CASHFLOWS

FOR THE YEAR ENDED 30 JUNE 2022 • TASMAN BAYS HERITAGE TRUST

	Note	2022	2021
<b>Cash flows from operating activities</b>			
<i>Receipts from non-exchange transactions</i>			
Council funding		1,886,950	1,863,689
Central government funding		89,626	82,190
Exhibitions		-	22,000
Donations, grants, sponsorship and bequests		29,791	56,387
<i>Receipts from exchange transactions</i>			
Admission fees		134,332	53,972
Trading revenue		79,850	57,745
Lease and licence fees		63,756	66,005
Exhibitions		35,246	49,158
Digital Image and other revenue		13,270	19,956
Interest		1,140	2,786
<i>Payments</i>			
Suppliers		(839,841)	(602,438)
Employees and Contractors		(1,147,126)	(987,047)
Interest		(6)	(41)
GST(net)		(18,869)	(8,626)
		<u>328,120</u>	<u>675,736</u>
<i>Net Cash flows from operating activities</i>			
<b>Cash flows from investing activities</b>			
Payments to acquire property, plant and equipment		<u>(265,967)</u>	<u>(52,013)</u>
<i>Net Cash flows from investing activities</i>			
		<u>(265,967)</u>	<u>(52,013)</u>
<b>Cash flows from financing activities</b>			
Repayment of loans		<u>(200,000)</u>	<u>(225,050)</u>
<i>Net Cash flows from financing activities</i>			
		<u>(200,000)</u>	<u>(225,050)</u>
Net (decrease)/increase in cash, cash equivalents		<u>(137,847)</u>	<u>398,673</u>
Cash, cash equivalents at the beginning of the year		<u>408,868</u>	<u>10,195</u>
Cash, cash equivalents at the end of the year	5	<u>271,021</u>	<u>408,868</u>

The accompanying notes form part of these financial statements.





# NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2022 • TASMAN BAYS HERITAGE TRUST

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## 1 STATEMENT OF ACCOUNTING POLICIES

### REPORTING ENTITY

These financial statements are for the reporting entity, Tasman Bays Heritage Trust ('the Trust').

The Trust has designated itself a public benefit entity (PBE) for the purposes of complying with generally accepted accounting practice.

The financial statements of the Trust are for the year ended 30 June 2022 and were authorised by the Trustees on 29 March 2023.

## 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

### 2a BASIS OF PREPARATION

The financial statements have been prepared on the going concern basis, and the accounting policies have been applied consistently throughout the year.

#### Statement of compliance

The Trust is required to prepare its financial statements in accordance with and comply with Tier 2 PBE Standards (Reduced Disclosure Requirements), "(PBE Standards RDR)", with the Charities Act 2005 and the Financial Reporting Act 2013. The Trust is a Council Controlled Organisation (as defined in section 5(1) of the Local Government Act 2002) and is an entity of a class described in Schedule 1 of the Public Audit Act 2001. This is on the basis that it does not have public accountability and it is not defined as large. The Trust has taken advantage of Reduced Disclosure Regime (RDR) concessions where applicable.

#### Presentation currency and rounding

The financial statements are presented in New Zealand dollars and all values are rounded to the nearest dollar. There are no Standards issued and not yet effective, that have been early adopted.

#### Changes in accounting policy

The accounting policies adopted in these financial statements are consistent with those of the previous reporting period.

### 2b REVENUE

Revenue is recognised to the extent that it is probable that the economic benefit will flow to the Trust and revenue can be reliably measured. Revenue is measured when earned at the fair value of consideration received or receivable. The following specific recognition criteria must be met before revenue is recognised.

#### REVENUE FROM NON-EXCHANGE TRANSACTIONS

##### Local authority operating grants

Local authority operating grants are recognised as revenues when funding is received. There are no use or return conditions attached to this funding.



# NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2022 • TASMAN BAYS HERITAGE TRUST

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## 2b REVENUE (continued)

### Sponsorship, grants and donations

Sponsorship, grants and donations, including central government grants, are recognised as revenue when received unless there is an obligation in substance to return the funds if conditions of a grant are not met. If there is such an obligation, the grants are initially recorded as grants in advance liability and recognised as revenue when conditions of the grant are satisfied.

### Bequests

Bequests are recognised as revenue when received. When there are conditions attached for use of the bequest a liability is recorded and the liability is released as revenue as the conditions are met (for example, as the funds are spent for the nominated purpose).

### Capital donations

Capital donations are recognised as non-exchange revenue when received, except when the fair value cannot be reliably measured. In this case they are brought in at \$nil.

## REVENUE FROM EXCHANGE TRANSACTIONS

### Sale of goods

Revenue from the sale of goods in the course of ordinary activities is measured at the fair value of the consideration received, net of returns.

Revenue is recognised when the significant risks and rewards of ownership have been transferred to the buyer. No revenue is recognised if there are significant uncertainties regarding recovery of the consideration due, associated costs or the possible return of the goods or where there is considerable management involvement with the goods.

### Rendering of services

The Trust receives revenue from the following services:

- Research on items held in the collection.
- Workshops and classes for members of the public.
- Staff to work at events held at the museum by other organisations.

Revenue from services rendered is recognised in surplus or deficit in proportion to the stage-of-completion of the transaction at the reporting date. The stage of completion is assessed by reference to whether the research has been completed for the client and whether the workshop or event has occurred.

Research work outstanding at reporting date: Nil (2021: Nil)

Workshops, classes and events still to be held at reporting date: Nil (2021: Nil)

### Lease and license income

Revenue is recognised on a straight-line basis over the rental period.

### Interest income

Interest is recognised in the surplus/deficit as it accrues using the effective interest rate method.

## 2c BUDGET FIGURES

The budget figures are from the Tasman Bays Heritage Trust Annual Plan that was approved by the Board at its meeting on 27 January 2021. Budget figures have been prepared in accordance with PBE Standards RDR, using accounting policies that are consistent with those adopted by the Board in preparing these financial statements.

# NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2022 • TASMAN BAYS HERITAGE TRUST

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## 2d OFFSETTING OF REVENUE AND EXPENSES

Revenue and expenses are not offset unless required or permitted by an accounting standard. Items of revenue and expenses are offset when offsetting reflects the substance of the transaction or other event. In addition, gains or losses arising from a group of similar transactions are reported in a net basis, unless items of gains or losses are material, in which case they are reported separately.

## 2e INCOME TAX

The Trust has charitable status and accordingly no taxation expense or liability is recognised in the financial statements.

## 2f GOODS AND SERVICES TAX (GST)

The financial statements have been prepared using GST exclusive figures with the exception of receivables and payables which have been shown inclusive of GST in the Statement of Financial Position.

## 2g CASH AND CASH EQUIVALENTS

Cash and cash equivalents include cash on hand, cash in banks and short-term deposits with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

## 2h DEBTORS

Debtors are recognised initially at fair value plus directly attributable transaction costs and subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for impairment of debtors is established when there is objective evidence that the Trust will not be able to collect all receivables. The amount of the provision is the difference between the carrying amount of an asset and the present value of estimated future cash flows, discounted at the effective interest rate. The provision, if any, is recognised in the surplus/deficit.

## 2i INVENTORIES

Inventories are measured at the lower of cost and net realisable value.

## 2j FINANCIAL INSTRUMENTS

Financial instruments are transacted on a commercial basis to derive an interest yield/cost with terms and conditions having due regard to the nature of the transaction and the risks involved. All financial instruments are accounted for on a settlement basis. They are classified in one of the following categories at initial recognition: loans and receivables, held to maturity investments and other financial liabilities.

### Loans and receivables

Assets in this category are non-derivative financial assets with fixed determinable payments that are not quoted in an active market. They include

- cash and cash equivalents (refer to item g above)
- debtors (refer to item h above)
- accrued interest income (refer to item b above)



# NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2022 • TASMAN BAYS HERITAGE TRUST

## 2j FINANCIAL INSTRUMENTS (continued)

### Held-to-maturity investments

Assets in this category are measured at amortised cost. The Trust has classified its bank term deposits and fixed term investments as held-to-maturity investments.

## 2k FINANCIAL LIABILITIES AT AMORTISED COST

This category includes all financial liabilities other than those at fair value through comprehensive revenue. Liabilities in this category are initially measured at fair value plus directly attributable transaction costs and subsequently measured at amortised cost. They represent:

- liabilities for goods and services provided to the Trust prior to the end of the reporting period that are unpaid and arise when the Trust becomes obliged to make future payments. These amounts are unsecured.
- term loans with determinable repayment terms and interest rate. These loans are secured.

Other financial liabilities include:

- creditors
- Westpac revolve credit facility

Borrowings are initially recognised at their fair value plus directly attributable transaction costs. After initial recognition all borrowings are measured at amortised cost using the effective interest method.

Borrowings are classified as current liabilities unless the Trust has an unconditional right to defer settlement of the liability for at least 12 months after balance date.

## 2l PROPERTY PLANT AND EQUIPMENT

Other than land and collection assets, all property, plant and equipment are stated at cost less accumulated depreciation and impairment. Cost includes expenditure that is directly attributable to the acquisition of the item. Repairs and maintenance are charged against surplus/deficit as incurred. Depreciation is calculated on a straight-line basis, so as to write off the net cost of each asset over its expected useful life to its estimated residual value. Land is not depreciated.

Collection assets are not depreciated as their estimated residual value exceeds carrying value at reporting date. See additional information regarding depreciation on collections assets in paragraph 2l on following page.

The Board reviews depreciation rates and adjusts them to more appropriately reflect the consumption of economic benefits. The depreciation rates applied are as follows:

	Years
Buildings	1 - 80
Exhibition Fit Out	2 - 25
Office Furniture and Equipment	5 - 20
Plant and Equipment	2 - 17

# NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2022 • TASMAN BAYS HERITAGE TRUST

## 21 Property, plant and equipment (continued)

### Changes in accounting estimates

During the reporting period the trust revised the remaining useful life of the assets listed below. For the building, computers and BAC Storage Unit, the change in estimate will not have any cumulative impact on the depreciation recognised in the surplus or deficit, it will slow the recognition of depreciation in surplus or deficit as detailed in the schedule below (based on assets recognised at reporting date).

However up to 30 June 2021, the Regional Gallery Fit-out had been included as part of the Collection and was not depreciated. It will now be depreciated over 9 years on a straight line basis. Expected life until 2030.

This will increase the depreciation recognised in the surplus or deficit as detailed below.

The overall effect of the change in useful life estimate is to increase annual depreciation by \$59,938 in FY22

	Buildings	Regional Gallery	Glass Plate Cabinet	Computers	Total
Old useful life (years)	60	-	12	3	
New useful life (years)	80	25	20	5	
Remaining useful life (years)	77	9	13	4	
Annual depreciation at old useful life	100,600	-	2,192	9,117	
Annual depreciation at new useful life	85,182	80,366	829	5,470	
Increase/Decrease in 2022	(15,418)	80,366	(1,363)	(3,647)	59,938

When an item of property, plant and equipment is disposed of, any gain or loss is recognised in the surplus/deficit and is calculated as the difference between the net disposal proceeds and the carrying value of the item.

Where a physical asset is gifted to, or acquired by the Trust for nil consideration, or at a subsidised cost, the asset is recognised at fair value. The difference between the consideration provided and fair value of the asset is recognised as revenue. Where the fair value of a donated asset is not readily available the asset is not recognised.

Exhibits and collection assets are very long lived and the Trust endeavours to maintain them in perpetuity. The residual value of these assets remains high relative to their gross carrying value. Given these matters, depreciation is not applied on the grounds of materiality on the basis that depreciation, if any, is minimal. The Trustees review collection and exhibit assets each balance date and should any impairment be identified the write down is recognised immediately through the surplus or deficit.



# NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2022 • TASMAN BAYS HERITAGE TRUST

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## 2l PROPERTY, PLANT AND EQUIPMENT (continued)

### Revaluation

Land and buildings are revalued with sufficient regularity to ensure that their carrying amount does not differ materially from fair value and at least every three years by an independent valuer.

Collection assets are revalued with sufficient regularity to ensure that their carrying amount does not differ materially from fair value and at least every five years by an independent valuer.

Any accumulated depreciation at the date of the revaluation is eliminated against the gross carrying amount of the asset and the net amount is restated to the revalued amount. If the carrying amount of an asset is increased as a result of a revaluation, the increase is credited as other comprehensive revenue and expense and is accumulated in net assets/equity as the revaluation surplus for that class of asset.

If the carrying value of an asset is decreased as a result of a valuation, this decrease is debited as other comprehensive revenue and expense to the extent that of any credit balance exists in the revaluation surplus for that class of assets. If no revaluation surplus exists then the decrease is recognised in the surplus/deficit for that year. Revalued assets are depreciated over the remaining useful life. On the subsequent sale or retirement of a revalued property, the attributable revaluation surplus remaining in the asset revaluation reserve is transferred directly to accumulated revenue and expense.

### Impairment of property, plant and equipment

The Trust does not hold any cash-generating assets. Assets are considered cash-generating where their primary objective is to generate a commercial return.

### Non-cash generating assets

Value in use is determined using an approach based on either a depreciated replacement cost approach, restoration cost approach, or service units approach. The most appropriate approach used to measure value in use depends on the nature of impairment and availability of information.

If the carrying amount of an asset exceeds its recoverable service amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable amount. The total impairment loss is recognised in the surplus or deficit.

The reversal of an impairment loss is recognised in the surplus or deficit.

## 2m EMPLOYEE ENTITLEMENTS

Provision is made for benefits accruing to employees in respect of salaries and wages, annual leave, alternate leave and lieu leave when it is probable that settlement will be required and they are capable of being measured reliably.

Provisions made in respect of employee benefits expected to be settled in full within 12 months, are measured at their nominal values using the remuneration rate expected to apply at the time of settlement.

## 2n LEASES

Payments on operating lease agreements, where the lessor retains substantially the risk and rewards of ownership of an asset, are recognised as an expense on a straight-line basis over the lease term.



# NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2022 • TASMAN BAYS HERITAGE TRUST

## 2o JUDGEMENT AND ESTIMATION UNCERTAINTY

The preparation of financial statements of necessity involves judgement and estimation. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable. Actual results may differ from these estimates. The effect of estimation on these financial statements is greatest in assessing any impairment in property, plant and equipment. The trust has assessed that there is no impairment of property, plant and equipment at reporting date (2021:Nil)

Estimates and assumptions have also been made concerning the future. These estimates and assumptions may differ from actual results. Estimates and assumptions are continually evaluated and are based on historical experience and other factors, including expectation of future events that are believed to be reasonable under the circumstances.

The collection and buildings were not revalued in FY22 which is consistent with the trust's 3 year cycle for revaluation of buildings and 5 year cycle for the collection. We requested an estimate of movement in valuation of the land and buildings to ensure there were no indications of impairment. This ensures that the carrying value in the financial statements is not overstated. The buildings are not held as commercial premises or for the purpose of making a gain. Although there has been a small increase in value of 270 Trafalgar St this was mainly due to the increase in building costs over the last 12 months. This does not warrant revaluing the building in the financial statements. There have been no changes to the nature of the buildings with only essential repairs and maintenance carried out. It is the view of the trustees that carrying amount approximates FV at reporting date for these classes of assets.

3. REVENUES AND OTHER REVENUE	Actual 2022	Budget 2022	Actual 2021
<b>3a Revenues from non-exchange transactions</b>			
Local authority operating grant	1,886,950	1,887,951	1,859,664
Central government funding	89,626	82,190	82,190
Exhibitions	-	-	44,000
Donations, grants, sponsorship and bequests	31,036	88,000	110,452
Change in Fair Value of Council Loans	-	-	25,083
	<b>2,007,612</b>	<b>2,058,141</b>	<b>2,121,389</b>
<b>3b Revenues from exchange transactions</b>			
Trading revenue	73,734	70,000	57,745
Touring Exhibitions	38,246	10,000	49,158
Lease and licence revenue	64,435	65,270	63,404
Admissions	134,332	70,000	53,972
Digital Image and other income	13,270	12,000	16,956
	<b>324,017</b>	<b>227,270</b>	<b>241,235</b>
<b>3c Other revenues from exchange transactions</b>			
Interest on Westpac Savings Account - loans and receivables	1,141	1,200	102
Interest on Held to Maturity instruments (Westpac Term Deposits)	1,841	1,800	2,685
	<b>326,998</b>	<b>230,270</b>	<b>244,021</b>

The Museum café lease agreement expires in October 2022. The Museum car park licenses commence on the commencement date and continue until terminated by either party giving one month's notice to the other party.



# NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2022 • TASMAN BAYS HERITAGE TRUST

<b>4. COSTS</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>
<b>4a Personnel Costs</b>	<b>2022</b>	<b>2022</b>	<b>2021</b>
Wages and Salaries	1,038,329	1,080,493	882,025
Employer contributions to Kiwisaver	30,570	33,417	26,189
Contractors	93,500	77,560	78,833
Increase/(decrease) in employee entitlements	(15,004)	-	13,038
	<b>1,147,395</b>	<b>1,191,470</b>	<b>1,000,085</b>
<b>4b Other Costs</b>			
Audit fees for audit services	35,000	25,000	41,880
Exhibition costs (all costs of short-term and permanent exhibitions)	135,439	127,479	111,415
Marketing costs (marketing exhibitions)	22,136	30,000	24,866
Property costs (cleaning, power, repairs & maintenance, security)	187,947	196,310	185,856
Trading costs (shop purchases and shop expenses)	45,918	42,500	40,745
Other operating costs	354,378	304,649	319,660
	<b>780,820</b>	<b>725,938</b>	<b>724,422</b>
<b>5 CASH AND CASH EQUIVALENTS</b>			
Cash on Hand	360		712
Westpac Current Account	44,737		8,051
Westpac Savings Account	225,924		400,106
	<b>271,021</b>		<b>408,868</b>
The Westpac Current Account and Savings Account are on call. Interest is paid monthly on the savings account. At 30 June 2022 the interest rate on the savings account was 0.55%			
<b>6 RECEIVABLES FROM EXCHANGE TRANSACTIONS</b>			
Debtors	5,397		1,776
Allowance for doubtful debts	-		-
	<b>5,397</b>		<b>1,776</b>
Invoices raised are due on 20th of the month following. No interest is applied to overdue accounts			
<b>6 RECEIVABLES FROM NON-EXCHANGE TRANSACTIONS</b>	<b>2022</b>		<b>2021</b>
Debtors	4,508		25,300
Allowance for doubtful debts	-		-
	<b>4,508</b>		<b>25,300</b>
Invoices raised are due on 20th of the month following. No interest is applied to overdue accounts			
<b>7 PREPAYMENTS AND OTHER ASSETS</b>			
Prepayments	2,703		2,476
GST	41,056		22,188
	<b>43,759</b>		<b>24,664</b>
<b>8 OTHER FINANCIAL ASSETS</b>			
<b>Held-to-maturity financial assets classified as current</b>			
Fixed term investments	160,873		160,000
Accrued Interest on term deposits	968		-
	<b>161,841</b>		<b>160,000</b>

Two term deposits of \$80,436.38 were invested on 1 March 2022 for a period of 6 months at 1.8% per annum.

# NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2022 • TASMAN BAYS HERITAGE TRUST

## 9 PROPERTY PLANT AND EQUIPMENT

	Collections	Land & Buildings	Plant & Equipment	Exhibition Fit-Out	Office Equipment	Total
<b>Cost</b>						
Balance at 1 July 2020	10,435,211	10,529,957	1,137,737	342,015	302,277	22,747,197
Additions	60,000	54,650	17,363	-	-	132,013
Disposals	-	-	(34,116)	-	-	(34,116)
Reclassification	(723,293)	-	-	723,293	-	-
Revaluation	10,363,633	832,280	-	-	-	11,195,913
Balance at 30 June 2021	20,135,551	11,416,887	1,120,984	1,065,308	302,277	34,041,007
Balance at 1 July 2021	20,135,551	11,416,887	1,120,984	1,065,308	302,277	34,041,007
Additions	-	53,583	77,969	-	-	131,552
Disposals	-	-	(112,711)	-	(5,730)	(118,441)
Balance at 30 June 2022	20,135,551	11,470,470	1,086,242	1,065,308	296,547	34,054,118
<b>Accumulated depreciation and impairment</b>						
Balance at 1 July 2020	-	592,969	1,103,614	335,114	274,799	2,306,496
Charge for the year	-	300,215	18,804	2,062	5,402	326,483
Disposals	-	-	(34,116)	-	-	(34,116)
Revaluation	-	(878,360)	-	-	-	(878,360)
Balance at 30 June 2021	-	14,824	1,088,302	337,176	280,201	1,720,503
Balance at 1 July 2021	-	14,824	1,088,302	337,176	280,201	1,720,503
Charge for the year	-	345,290	15,183	81,158	3,713	445,344
Disposals	-	-	(112,194)	0	(5,730)	(117,924)
Balance at 30 June 2022	-	360,114	991,291	418,334	278,184	2,047,923
<b>Net book value</b>						
As at 1 July 2020	10,435,211	9,936,988	34,123	6,901	27,478	20,440,701
As at 30 June 2021	20,135,551	11,402,063	32,682	728,132	22,076	32,320,504
<b>At 30 June 2022</b>	<b>20,135,551</b>	<b>11,110,356</b>	<b>94,951</b>	<b>646,974</b>	<b>18,363</b>	<b>32,006,195</b>

The most recent valuation of land and buildings was performed by an independent registered valuer, Ian McKeage FNZIV, FPINZ of TelferYoung (Nelson) Limited. The valuation is effective as at 30 June 2021.

Land at 270 Trafalgar Street Nelson and 11 Church Street is valued at fair value using the market comparison approach to compare sales of industrial and commercial land for the assessment of the land value. The analysis of land values has been compared on an area and depth table basis.



# NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2022 • TASMAN BAYS HERITAGE TRUST

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## 9 PROPERTY PLANT AND EQUIPMENT (continued)

Land at Hilliard Street Stoke Nelson is valued at fair value using the market comparison approach to compare sales of residential, industrial and commercial land for the assessment of the land value. A base land value has been adopted to apply a lessee's interest factor of 1.5 years remaining lease term plus an estimated further 3.5 years to give a total of 5 years being the estimated time to complete construction of the new Archives, Research and Collections facility.

Buildings at 270 Trafalgar Street Nelson are valued at fair value using the depreciated replacement cost approach to establish the estimated current cost to reinstate the building, together with an allowance for indirect costs such as building costs and developers profit and fees, to provide a total replacement cost. An allowance for physical depreciation is then deducted based upon the age and remaining useful life of the buildings and fitout components. No optimisation has been applied as no surplus design or capacity.

Buildings at Hilliard Street Stoke Nelson are valued at fair value using the depreciated replacement cost approach to establish the estimated current cost to reinstate the building, together with an allowance for indirect costs such as building costs and developers profit and fees, to provide a total replacement cost. An allowance for physical depreciation is then deducted based upon the age and remaining useful life of the buildings and fitout components. Optimisation has been applied to exclude the western mezzanine from the valuation.

It is the view of the trustees that carrying amount approximates FV for Land and Buildings owned by the the Trust at reporting date. To ensure that the value had not been impaired in FY22, Telfer Young provided an estimate of valuation movement at 30 June 2022. There was no impairment reported. For further information see Note 2o.

### **Critical accounting estimates and assumptions**

#### ***Estimating the fair value of land buildings and infrastructure***

##### *Buildings (Operational)*

Specialised buildings are valued at fair value using depreciated replacement cost because no reliable market data is available for such buildings.

Depreciated replacement cost is determined using a significant number of assumptions. Significant assumptions used in the 30 June 2021 valuation include:

- The replacement costs of specific assets are adjusted where appropriate for optimisation due to over design or surplus capacity. No optimisation has been applied to the buildings at 270 Trafalgar Street, Nelson due to no surplus design or capacity. Optimisation has been applied to the buildings at Hilliard Street, Stoke to exclude the western mezzanine from the valuation.
- The replacement cost is derived from recent construction contracts of modern equivalent assets and Property Institute of New Zealand cost information.
- There are no significant asbestos issues associated with the buildings.
- The remaining useful life of the asset is estimated after considering factors such as the condition of the asset, future maintenance and replacement plans and experience with similar buildings.
- Straight line depreciation has been applied in determining the depreciated replacement cost value of the asset.

# NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2022 • TASMAN BAYS HERITAGE TRUST

## 9 PROPERTY PLANT AND EQUIPMENT (continued)

The market valuation of the collection was performed by Dunbar Sloane from July to September 2021. The valuation is effective as at 30 June 2021.

Significant items were valued individually and items of less significance and lower values were valued by group valuing or by a sampling methodology. Group valuing was used where the collection items were small and easily accessible. For the sampled valued items the values were extrapolated from the sample values and then applied across the various collections based on the total number of items in each respective collection. \$8,176,625 or 41% were valued individually, \$2,290,448 or 11% were valued by group and the balance were valued by sampling.

\$0 have been reclassified as Exhibition Fit Out of the Regional Gallery as at 30 June 2022  
2021: \$723,293.

The Westpac Facility is secured by a mortgage of \$4.05m over the the land and buildings at 270 Trafalgar St and land at 11 Church St. The loans from Nelson City Council and Tasman District Council are secured equally by mortgages of \$2.175m each over the same properties. Refer to Note 13.

	2022	2021
<b>10 PAYABLES</b>		
Creditors	98,325	121,209
Other accrued expenses and payables	61,156	98,816
	<b>159,481</b>	<b>220,025</b>

All payables are considered exchange transactions. Creditors and other payables are non-interest bearing and are normally settled on 20th of the month following.

## 11 DEFERRED REVENUE

Income received in advance	1,169	4,848
Unused grants with conditions	3,935	5,180
	<b>5,104</b>	<b>10,028</b>

## 12 EMPLOYEE ENTITLEMENTS

Salaries and wages	16,502	11,890
Annual and other leave entitlements	69,455	72,568
	<b>85,957</b>	<b>84,458</b>

## 13 BORROWINGS AND OTHER FINANCIAL LIABILITIES

### Current

Council Loans	200,000	200,000
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### Non Current

Council Loans	606,220	767,075
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### Westpac

The Westpac Revolve Facility is for a maximum of \$600,000 for a term of three years from drawdown and is interest only at 6.19% (2021: 3.89%). There have been no drawdowns (2021: Nil) on this facility at reporting date. The Facility is secured by an all existing and future securities (including guarantees).



# NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2022 • TASMAN BAYS HERITAGE TRUST

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## 13 BORROWINGS AND OTHER FINANCIAL LIABILITIES (continued)

### Nelson City Council and Tasman District Council Loans

The loan from Tasman District Council to the Trust with a face value of \$425,000 (2021: \$525,000) is issued at a nil interest rate. The most recent loan agreement was signed on 31 March 2021.

The original loan of \$1.2m was advanced in 2005 and 2006. Repayments of \$25,000 p.a. commenced in 2013. Repayments of \$100,000 p.a. have been made since 2016.

The loan from Nelson City Council to the Trust with a face value of \$425,000 (2021: \$525,000) is issued at a nil interest rate. The most recent loan agreement was signed on 31 March 2021.

The original loan of \$1.2m was advanced in 2005 and 2006. Repayments of \$25,000 p.a. commenced in 2013. Repayments of \$100,000 p.a. have been made since 2016.

The Trust has entered into loan arrangements with the Nelson City Council and Tasman District Council for their respective loans.

The loans from Nelson District Council and Tasman District Council were originally advanced in 2005 and 2006. On 31 March 2021 the Trust entered into the most recent loan arrangements with the two Councils for their respective loans. A negative pledge exists requiring the Trust to obtain written consent from both councils prior to creating any other security interest over, disposing or leasing the secured assets. Consent is also required to deposit funds in a non registered NZ bank, to enter into any commercial arrangement not at arms length, for any unplanned expenditure over \$40,000 or any amendments to the Trust Deed.

Loan repayments of \$25,000 are payable at each quarter date and the loans expire on 31 March 2027. (2021: \$25,000 payable at each quarter date). As the loans are at nil interest they were discounted to their fair value upon receipt.

### Security

The Westpac Facility is secured by a mortgage of \$4.05m over the the land and buildings at 270 Trafalgar St and land at 11 Church St. The loans from Nelson City Council and Tasman District Council are secured equally by mortgages of \$2.175m each over the same properties.

### Fair Value interest on loans

The effective interest on council loans is \$39,145, based on an interest rate of 4.05% (2021: \$37,195 at 4.00%)

### Fair values of non-current loans

The fair values of non-current loans are \$806,220 (2021: \$967,075).

The fair values (FV) of the Council loans were previously based on cash flows discounted using a rate based on the borrowing rate (2021: 4.00%). There were FV increases or decreases recorded each year (2021: decrease of \$25,083) based on the change in interest rates.

They are now recorded at amortised cost with the FV adjustment done on day 1 of the loan. There will be no further FV adjustments done unless the terms of the loan are renegotiated and derecognition under PBE IPSAS 29 is achieved.

This change caused an immaterial adjustment to be identified which was not adjusted for as it was not considered to be material to the financial statements.

The carrying amounts of loans repayable within one year approximate their fair value.



# NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2022 • TASMAN BAYS HERITAGE TRUST

<b>13</b>	<b>BORROWINGS AND OTHER FINANCIAL LIABILITIES (continued)</b>	<b>2022</b>	<b>2021</b>
	<b>Movement in Council Loans</b>		
	Opening balance	967,075	1,154,963
	Movement in Interest	39,145	37,195
	Movement in Fair Value	-	(25,083)
	Loan repayment	(200,000)	(200,000)
	Closing balance	<b>806,220</b>	<b>967,075</b>

## 14 FINANCIAL INSTRUMENTS

The table below shows the carrying amount of the trust's financial assets and financial liabilities

		Carrying Amount			
		Financial assets		Financial liabilities	
	Note	Held to Maturity	Loans & Receivables	Amortised Cost	Total
<b>Trust - 30 June 2022</b>					
<i>Subsequently not measured at FV</i>					
Cash and cash equivalent (assets)	5,8	161,841	271,021		432,862
Receivables	6		9,905		9,905
Payables	10			(159,481)	(159,481)
Loans	13			(806,220)	(806,220)
		<b>161,841</b>	<b>280,926</b>	<b>(965,701)</b>	
<b>Trust - 30 June 2021</b>					
<i>Subsequently not measured at FV</i>					
Cash and cash equivalent (assets)	5,8	160,000	408,868		568,868
Receivables	6		27,076		27,076
Payables	10			(220,025)	(220,025)
Loans	13			(967,075)	(967,075)
		<b>160,000</b>	<b>435,944</b>	<b>(1,187,100)</b>	

## 15 ACCUMULATED REVENUE AND EXPENSE

Opening balance	14,661,261	14,384,077
Surplus/Deficit for the year	(78,099)	277,184
Closing balance	<b>14,583,162</b>	<b>14,661,261</b>



# NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2022 • TASMAN BAYS HERITAGE TRUST

16 PPE REVALUATION RESERVE	2022	2021
Opening balance	17,019,573	4,945,300
Revaluation Gains	-	12,074,273
Closing balance	<u>17,019,573</u>	<u>17,019,573</u>
Property Revaluation reserve for each class of asset		
Land & Buildings	1,710,640	1,710,640
Collection Assets	10,363,633	10,363,633
	<u>12,074,273</u>	<u>12,074,273</u>

PPE Revaluation reserve represents net revaluation increments in value of land and buildings and collection assets. The reserve is reduced by decrements in value of land and buildings and collection assets to the extent of any credit balance existing in the asset revaluation reserve in respect of the same class of asset. The reserve is transferred directly to Accumulated Revenue and Expense upon disposal of the asset which the reserve relates to.

17 NON-CANCELLABLE LEASES	2022	2021
An operating commitment exists for non-cancellable leases:		
Less than one year	4,385	14,982
Between one and five years	1,673	3,601
	<u>6,058</u>	<u>18,583</u>

The trust has entered into a number of operating leases for Computer Equipment.

## 18 CAPITAL COMMITMENTS

Capital commitments at 30 June 2022 were \$17,550 and \$771,060 (2021: \$15,360). Total \$788,610.

The trust has entered into a contract with Computer NetworX Limited (CNX) for the replacement of the IT Server at the Museum. The total cost of the project is \$151,965. Payments to reporting date were \$134,415. The final payment of \$17,550 is the July 2022 installment.

### Archives, Research and Collections Facility

The trust has embarked on a project to build an Archives, Research and Collection Facility adjacent to the Nelson Museum site. The trust has purchased land at 11 Church Street for this purpose. The budget for the new facility is \$12.407m. In their Long-Term Plans, Nelson City Council has committed \$3.165m and Tasman District Council has committed \$3.2m to the project. The trust will raise the balance of the funds required through grants, fundraising and donations.

Stage 1 - Site assessment work has been completed.

Stage 2 – Work to develop the Site Master Plan and Concept Design has been completed.

Stage 3 – Work to produce the Developed Design will begin in 2023.

The trust has signed contracts with the members of the design team. These are Irving Smith Architects, CGW Consulting Engineers, Cosgroves, QSquared, WSP. The total value of the signed contracts is \$771,060 at present. However there are termination clauses in each contract and the Trust has to give approval at the end of every design stage to proceed to the next stage.

## 19 CONTINGENT LIABILITIES

There were no contingent liabilities at 30 June 2022 (2021: Nil).



# NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2022 • TASMAN BAYS HERITAGE TRUST

## 20 POST REPORTING DATE EVENTS

The Board and management are not aware of any other matters or circumstances since the end of the reporting period, not otherwise dealt with in these financial statements that have significantly or may significantly affect the operations of the Trust (2021: Nil).

## 21 SIGNIFICANT VARIANCES TO BUDGET

	Actual 2022	Budget 2022	Actual 2021
Revenue from non-exchange transactions	2,007,612	2,058,141	2,121,389
Revenue from exchange transactions	326,998	230,270	244,021
Personnel Costs	1,147,395	1,191,470	1,000,085
Other Costs	780,820	725,938	724,422

The revenue from non-exchange transactions is \$50,529 less than budget. The budget included \$55,000 for ARC sponsorship and \$15,000 for exhibition sponsorship. Neither of these were received, however this was offset by Contract income from the Moon Exhibition, \$28,246 more than budget and other grants and sponsorship \$17,402 more than budget.

Revenue from exchange income is \$96,728 better than budget. Income from admissions was \$64,332 more than budget and well up on even 2019 admissions. This is due in part to the success of the Dinosaur Revolution exhibition. Grants were also received from National Services Te Paerangi for Covid Hardship support and City of Nelson Civic Trust.

Personnel costs are \$46,559 less than budget. This is due to the timing of recruitment for ARC project roles. Expenditure on staff development and training being \$8,000 less than budget as a result of Covid impacts on gatherings and travel.

Other costs are \$54,882 more than budget. Depreciation of \$80,366 on the Regional Gallery Fitout was not in the budget. Offset by savings in property costs, professional fees and other operating expenses.

## 22 RELATED PARTIES

The Trust was settled by Nelson City Council and Tasman District Council and receives significant operating grants from the Councils to deliver its objectives as specified in the Trust Deed. Nelson City Council and Tasman District Council are the ultimate controlling parties of the Trust.

*The following non arms length transactions were carried out during the year:*

Nelson City Council contributed \$981,393 (2021: \$967,490) and Tasman District Council contributed \$905,557 (2021: \$892,174) towards the operating funding of the Trust.

*Other related party transactions*

In 2010, the Trust entered into a lease agreement with Tasman District Council. Tasman District Council pays the lease for the Elms Street property and the Trust pays all other ongoing property expenses.

There were no material outstanding balances at balance date.

There were no other material related party transactions during the year.

No provision has been required, nor any expense recognised for impairment of receivables from related parties (2021: \$nil).

*The following transactions are not arms length*

The Trust has a loan with Nelson City Council for a fair value of \$403,110 (2021: \$483,537).

The Trust has a loan with Tasman District Council for a fair value of \$403,110 (2021: \$483,537).

Refer to note 11 for additional details.



# NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2022 • TASMAN BAYS HERITAGE TRUST

<b>22 RELATED PARTIES (continued)</b>	<b>2022</b>	<b>2021</b>
<b>KEY MANAGEMENT PERSONNEL REMUNERATION</b>		
The key management personnel consist of the Board of Trustees, the Chief Executive and the Board Secretary.	<u>201,192</u>	<u>193,717</u>

There are six Trustees and one Chief Executive who is a full time employee and a part time Board Secretary who is a contractor.

<b>TRUSTEE FEES</b>	<b>2022</b>	<b>2021</b>
Olivia Hall (Chair)	15,344	14,854
Emma Thompson	10,229	9,903
Chris Bowater (resigned 16 February 2022)	7,673	9,903
Brendon Silcock	10,229	9,902
Darren Mark	10,229	9,902
Derek Shaw	10,229	9,902
Jo Brady (appointed 5 April 2022)	1,653	-
<b>Total Trustee fees</b>	<u>65,586</u>	<u>64,366</u>

## **23 BREACH OF STATUTORY DEADLINE**

Tasman Bay Heritage Trust was required under section 67 (5) of the Local Government Act 2002 to complete its audited financial statements and service performance information by 30 November 2022. This timeframe was not met, with the audited financial statements being completed on 29 March 2023.



TASMAN BAYS HERITAGE TRUST

**PERFORMANCE  
INFORMATION**

FOR THE YEAR ENDED 30 JUNE 2022



ACTIONS	MEASURES / KPI	STATUS AS AT 30 JUNE 2022	STATUS – RED, ORANGE, GREEN
<b>1. To plan for and commence a capital works project which will safely and appropriately house and care for the Nelson Tasman regional Heritage Collection</b>			
<b>1.1</b> Robust planning, budgeting, fundraising & project management	<b>1.1.1</b> Phase 1 of Project Plan complete by 30 June 2022, including: <ul style="list-style-type: none"> <li>• Approved procurement process</li> <li>• Developed design</li> </ul>	Project Plan phases including geotechnical report, site surveys, and appointment of project managers complete. Procurement Process undertaken for Architect, Structural & Engineering Services, Building Services, Fire Engineer, Quantity Surveyor and Planner all approved at the July Trust meeting. Developed design moved back to 2022/23 FY.	Partially achieved
<b>1.2</b> Identifying, canvassing and securing funding sources	<b>1.2.1</b> 20% of non-Council funding secured by 30 June 2022	The Trust Board has committed at least \$82,000 in the coming 22/23FY to resource fundraising. This includes funding to employ a dedicated fundraising specialist. EOIs have been submitted to the major national capital project funders, including central government. These funds require that formal applications can only be submitted once resource consent is obtained. The consent process is timetabled for March – August 2023. The Trust is working with a confidential donor, who has informally pledged a significant donation. This donation may become the lead gift for further community fundraising.	Not achieved

ACTIONS	MEASURES / KPI	STATUS AS AT 30 JUNE 2022	STATUS – RED, ORANGE, GREEN
<b>2. To be a highly valued visitor destination, educational facility and cultural tourism attraction</b>			
<p><b>2.1</b> Implement a programme which attracts a diverse local audience</p>	<p><b>2.1.1</b> Design and deliver a varied visitor experience including at least four temporary exhibitions by 30 June 2022</p>	<ol style="list-style-type: none"> <li>1. <b>'Let Me Be Myself: The Life Story of Anne Frank'</b></li> <li>2. <b>'Rarely Seen: Photographs of the Extraordinary'</b></li> <li>3. <b>'Our Science Our Future: 100 Years of Cawthron'</b></li> <li>4. <b>'Through the Eye of the Lens: Whakatū'</b></li> <li>5. <b>'Our Climate our Future'</b></li> <li>6. <b>'Dinosaur rEvolution: Secrets of Survival'</b></li> <li>7. <b>'Ablaze: The 2019 Tasman Fires'</b></li> <li>8. <b>'Meltdown: Visualising Climate Change'</b></li> <li>9. <b>'Colossal Squid: Freaky Features! Te Ngū Tipua: Ngā Wāhanga Weriweri!'</b></li> </ol>	<p>Achieved</p>
	<p><b>2.1.2</b> Implement at least one new accessibility initiative by 30 June 2022</p>	<p>Low sensory times were offered twice a week (one week day and one weekend) for the duration of <b>'Dinosaur rEvolution'</b>.</p> <p>Two tours provided for low vision groups. One through the Regional Gallery and the other through Dinosaur rEvolution.</p> <p>Accessibility committee formed.</p>	<p>Achieved</p>



ACTIONS	MEASURES / KPI	STATUS AS AT 30 JUNE 2022	STATUS – RED, ORANGE, GREEN
	<p><b>2.1.3</b> Implement at least 1 new initiative to encourage repeat family visitation by 30 June 2022</p>	<p>‘Dinosaur rEvolution’ season passes implemented.</p> <p>Education room drop- in resources created.</p> <p>Large soft-block play blocks purchased and utilised at weekends and non-teaching days in the classroom.</p>	Achieved
<p><b>2.2</b> Consolidating and attaining visitation targets in post-COVID environment</p>	<p><b>2.2.1</b> Achieve target visitation of 44,500 across all venues (excluding education) by 30 June 2022 *based on average performance of the Museum over the 2017-20 pre-COVID-19 operating period, minus 20% drop in overseas visitation</p>	<p><b>51,014</b> excluding education</p> <p>Total visitation including education numbers: <b>54,296</b></p> <p>High visitation to ‘Dinosaur rEvolution’; however significant drop off in third quarter due to Omicron outbreak.</p>	Achieved
<p><b>2.3</b> Achieve annual Ministry of Education visitation target of 5,500 (including remote learning)</p>	<p><b>2.3.1</b> Achieve annual Ministry of Education visitation target of 5,500 (including remote learning) by 31 December 2021 *</p>	<p>*Visitation numbers strongly impacted by COVID-19 lockdowns and restrictions.</p> <p>Visitation for 2021 calendar year: 4,437</p> <p>Visitation for the 2021/22 FY: 3,282</p>	Partially achieved
<p><b>2.4</b> Provide a high-quality customer service and visitor experience</p>	<p><b>2.4.1</b> Twice yearly customer surveys with rating of at least 85% satisfaction</p>	<p>Three surveys completed.</p> <p>‘Dinosaur rEvolution’ exit survey showed 95% satisfaction rate.</p>	Achieved

ACTIONS	MEASURES / KPI	STATUS AS AT 30 JUNE 2022	STATUS – RED, ORANGE, GREEN
		<p>Museum exit survey satisfaction rate:100% (rated 3 or above out of 5).</p> <p>Museums Aotearoa survey: 100% satisfaction rate (rated 7 or above out of 10).</p>	
<p><b>2.5</b> Provide a high-quality educational service</p>	<p><b>2.5.1</b> Teacher evaluation satisfaction levels of at least 90%</p>	<p><b>100%</b> Satisfaction .</p>	<p><b>Achieved</b></p>
<p><b>3. To actively support and collaborate with iwi and Nelson Tasman cultural heritage organisations</b></p>			
<p><b>3.1</b> Providing content to district museums</p>	<p><b>3.1.1</b> Provide at least one exhibition or public programme to a Tasman district facility by 30 June 2022</p>	<ol style="list-style-type: none"> <li>1. <b>Best in Show:</b> <i>The Nelson A. &amp; P. Show</i> on display at Richmond Library.</li> <li>2. <b>Ablaze:</b> <i>The 2019 Tasman Fires</i> on display in St Arnaud .</li> <li>3. <b>Glorious Glass</b> on display at Richmond Library.</li> </ol>	<p><b>Achieved</b></p>
<p><b>3.2</b> Providing advice, guidance, mentoring and support to smaller galleries, libraries, archives and museums within Nelson Tasman</p>	<p><b>3.2.1</b> Provide 50 hours of assistance to Te Taihu district museums and cultural organisations by 30 June 2022</p>	<p>72 hours delivered.</p>	<p><b>Achieved</b></p>
	<p><b>3.2.2</b> Organise at least 2 regional museum hui by 30 June 2022</p>	<p>Regional hui at Motueka Museum on 5 August 2021, 11 attendees from six institutions and National Service Paerangi.</p> <p>Online hui May 12, 2022 with guest speaker CEO Museums Aotearoa.</p>	<p><b>Achieved</b></p>



ACTIONS	MEASURES / KPI	STATUS AS AT 30 JUNE 2022	STATUS – RED, ORANGE, GREEN
<p><b>3.3</b> Collaborating with Nelson Tasman cultural heritage organisations and iwi</p>	<p><b>3.3.1</b> Participate in at least 1 collaborative project with a Nelson Tasman cultural heritage organisation or iwi by 30 June 2022</p>	<p>32 hours of assistance to The Suter Art Gallery for preparing digital display of tūpuna images, preparing loan agreements and objects for loan, and installation of He Raranga Kōrero Exhibition.</p>	<p><b>Achieved</b></p>
<p><b>4. To continue to develop and provide appropriate care for a strong Collection which is relevant and valued by, and accessible to, Nelson Tasman communities</b></p>			
<p><b>4.1</b> Actively collecting objects that are strongly related to the history and cultural story of Nelson Tasman</p>	<p><b>4.1.1</b> Collect at least 2 relevant contemporary local objects or taonga by 30 June 2022</p>	<p>Commissioning of 2 taonga by Layton Robertson of a kō (Māori digging stick) and timo (grubber) with a carved reke (carved handle).</p> <p>Food heritage items collected from Peanut Butter, Penguino, Griffins factory and the Grape Escape. Conversations started with other owner operators of food related businesses.</p>	<p><b>Achieved</b></p>
<p><b>4.2</b> Provide access for our visitors to connect with the Collection, digitally, on-site and in the community</p>	<p><b>4.2.2</b> Provide at least 5 relevant outreach programmes by 30 June 2022</p>	<ul style="list-style-type: none"> <li>• Taonga Tūturu talk at NMIT, July 7.</li> <li>• Taonga Pūoro talk at Richmond Library, July 8.</li> <li>• Tūpuna event at Whakatū Marae 15 July.</li> <li>• Table at Family History Month expo at Elma Turner Library, Aug 14.</li> <li>• Invitation Talk on Photo ID by Curator Photography for Society of Genealogists, 28 March.</li> <li>• 2 drop-in sessions for using collections online 8 and 30 April, part of Tuku22.</li> </ul>	<p><b>Achieved</b></p>

ACTIONS	MEASURES / KPI	STATUS AS AT 30 JUNE 2022	STATUS – RED, ORANGE, GREEN
	<b>4.2.2</b> Develop 1 new digital project by 30 June 2022	Project to make Geoffrey C. Wood images searchable funded by the Nelson Civic Trust. Work close to completion.	Achieved
<b>4.3</b> Prepare Collection for relocation	<b>4.3.1</b> Project plan for Collection relocation in place by 30 June 2022	Plan researched, written and completed.	Achieved

### 5. To improve our sustainability performance.

<b>5.1</b> Measure and identify energy savings	<b>5.1.1</b> Undertake and implement EMSOL Audit and Energy Management Plan Year 1 by 30 June 2022	Year 1 of Energy Audit complete.  Measurement and verification report received.  Energy saving recommendations identified to implement next FY.	Achieved
<b>5.2</b> Implement actions to improve sustainability performance	<b>5.2.1</b> Implement at least 1 new staff-driven initiative by 30 June 2022	Benchtop composting at Isel.  Soft plastics recycling underway at all sites.	Achieved







TASMAN BAYS HERITAGE TRUST

**INDEPENDENT  
AUDITOR'S REPORT**

FOR THE YEAR ENDED 30 JUNE 2022



## INDEPENDENT AUDITOR'S REPORT

### TO THE READERS OF TASMAN BAYS HERITAGE TRUSTS'S FINANCIAL STATEMENTS AND PERFORMANCE INFORMATION FOR THE YEAR ENDED 30 JUNE 2022

The Auditor-General is the auditor of the Tasman Bays Heritage Trust (the Trust). The Auditor-General has appointed me, Warren Johnstone, using the staff and resources of BDO Christchurch, to carry out the audit of the financial statements and performance information of the Trust on his behalf.

#### Opinion

We have audited:

- the financial statements of the Trust on pages 25 to 44, that comprise the statement of financial position as at 30 June 2022, the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year ended on that date and the notes to the financial statements that include accounting policies and other explanatory information; and
- the performance information of the Trust on pages 46 to 51.

In our opinion:

- the financial statements of the Trust on pages 25 to 44:
  - present fairly, in all material respects:
    - its financial position as at 30 June 2022; and
    - its financial performance and cash flows for the year then ended; and
  - comply with generally accepted accounting practice in New Zealand in accordance with Public Benefit Entity Standards Reduced Disclosure Regime ("PBE Standards RDR"); and
- the performance information of the Trust on pages 46 to 51 presents fairly, in all material respects, the Trust's actual performance compared against the performance targets and other measures by which performance was judged in relation to the Trust's objectives for the year ended 30 June 2022.

Our audit was completed on 29 March 2023. This is the date at which our opinion is expressed.

The basis for our opinion is explained below. In addition, we outline the responsibilities of the Board of Trustee and our responsibilities relating to the financial statements and the performance information, we comment on other information, and we explain our independence.

#### Basis for our opinion

We carried out our audit in accordance with the Auditor-General's Auditing Standards, which incorporate the Professional and Ethical Standards and the International Standards on Auditing (New Zealand) issued by the New Zealand Auditing and Assurance Standards Board. Our responsibilities under those standards are further described in the Responsibilities of the auditor section of our report.

We have fulfilled our responsibilities in accordance with the Auditor-General's Auditing Standards.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### **Other Matter**

The performance report for the comparative period 1 July 2020 to 30 June 2021 was not audited by BDO Christchurch. The predecessor auditor issued a qualified audit opinion on 26 October 2022.

#### **Responsibilities of the Trustees for the financial statements and the performance information**

The Trustees are responsible on behalf of the Trust for preparing financial statements that are fairly presented and that comply with generally accepted accounting practice in New Zealand. The Trustees are also responsible for preparing the performance information for the Trust.

The Trustees are responsible for such internal control as they determine is necessary to enable them to prepare financial statements and performance information that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements and the performance information, the Trustees are responsible on behalf of the Trust for assessing the Trust's ability to continue as a going concern. The Trustees are also responsible for disclosing, as applicable, matters related to going concern and using the going concern basis of accounting, unless the Trustees intend to liquidate the Trust or to cease operations, or have no realistic alternative but to do so.

The Trustee's responsibilities arise from the Local Government Act 2002 and the Trust's trust deed.

#### **Responsibilities of the auditor for the audit of the financial statements and the performance information**

Our objectives are to obtain reasonable assurance about whether the financial statements and the performance information, as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit carried out in accordance with the Auditor-General's Auditing Standards will always detect a material misstatement when it exists. Misstatements are differences or omissions of amounts or disclosures, and can arise from fraud or error. Misstatements are considered material if, individually or in the aggregate, they could reasonably be expected to influence the decisions of readers, taken on the basis of these financial statements and the performance information.

We did not evaluate the security and controls over the electronic publication of the financial statements and the performance information.

As part of an audit in accordance with the Auditor-General's Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. Also:

- We identify and assess the risks of material misstatement of the financial statements and the performance information, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- We obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Trust's internal control.

- We evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Trustees.
- We evaluate the appropriateness of the reported performance information within the Trust's framework for reporting its performance.
- We conclude on the appropriateness of the use of the going concern basis of accounting by the Trustees and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Trust's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements and the performance information or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Trust to cease to continue as a going concern.
- We evaluate the overall presentation, structure and content of the financial statements and the performance information, including the disclosures, and whether the financial statements and the performance information represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with the Trustees regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Our responsibilities arise from the Public Audit Act 2001.

### **Other Information**

The Trustees are responsible for the other information. The other information comprises the information included on pages 3 to 22 but does not include the financial statements and the performance information, and our auditor's report thereon.

Our opinion on the financial statements and the performance information does not cover the other information and we do not express any form of audit opinion or assurance conclusion thereon.

In connection with our audit of the financial statements and the performance information, our responsibility is to read the other information. In doing so, we consider whether the other information is materially inconsistent with the financial statements and the performance information or our knowledge obtained in the audit, or otherwise appears to be materially misstated. If, based on our work, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

### **Independence**

We are independent of the Trust in accordance with the independence requirements of the Auditor-General's Auditing Standards, which incorporate the independence requirements of Professional and Ethical Standard 1: International Code of Ethics for Assurance Practitioners issued by the New Zealand Auditing and Assurance Standards Board.

Other than the audit, we have no relationship with, or interests in, the Trust.



Warren Johnstone  
BDO Christchurch  
On behalf of the Auditor-General  
Christchurch, New Zealand



## Photo Credits

- **Cover Page** Dinosaurs arriving at the Museum. © Stuff Limited, photo by: Braden Fastier.
- **Page 1** TBHT Board members. L – R: Brendon Silcock, Jo Brady, Darren Mark, Lucinda Jimson (CEO), Olivia Hall, Derrek Shaw, Emma Thompson.
- **Page 3** Isel Park Research Facility. Insert: Senior Collections Technician Michael Davies.
- **Page 4** Young visitor in the Regional Gallery.
- **Page 5** Top L – R: *Dinosaurs rEvolution* display, children workshop attendees, student Jule Garnier visits Anne Frank exhibition with his whānau.
- **Page 6-7** Young visitor to *Dinosaur rEvolution* exhibition during a low sensory hour.
- **Page 8** Top: *Meltdown: Visualising Climate Change* exhibition. Bottom: Opening of *Through the Eye of the Lens – Whakatū*.
- **Page 9** Top: *Colossal Squid: Freaky Features! Te Ngū Tipua: Ngā Wāhanga Weriweri!* Bottom: Building Services Supervisor Cory Curtis unloading *Dinosaur rEvolution* container.
- **Page 10** Year 7 class, Waimea Intermediate, taking part in a Te Ara Tāonga o Whakatū experience with Kaiarataki Mātauranga, Lead Educator Kelly O’Leary.
- **Page 11** Nelson College taking part in a *Meltdown: Visualising Climate Change* programme with Kelly O’Leary.
- **Page 12** Top: Broadgreen Intermediate students learning about the Nelson Tenth with Kelly O’Leary. Bottom: Kaitiaki Taonga Māori Hamuera Manihera taking part in outreach activities.
- **Page 13** Taonga Puoro practitioners at Matariki dawn ceremony. L – R: Brian Flintoff, Bob Bickerton, Koebi Moser (grandson of the late Richard Nunns), Hamuera Manihera and Cindy Batt. Bottom: Hamuera Manihera assisting the Tuia Rangatahi (young person) programme.
- **Page 14** Ngāti Koata whānau taking part in The Tūpuna Project at Whakatū Marae holding taonga from the Nelson Provincial Museum Collection.
- **Page 15** Top: Isaac Coates (1808-1878), Te Rauparaha. Colour sketch. Nelson Provincial Museum, Bett Collection: AC318. Bottom: Tewhatewha/awe. Nelson Provincial Museum Collection: NN2015.
- **Page 16** Top: Postage stamp (inset) created by Australia Post using our Australian Soccer Team image, 1922. Nelson Provincial Museum, Tyree Studio Collection: 181525. Bottom: Kō; Layton Robertson. Nelson Provincial Museum Collection. NPM2022.38.
- **Page 17** Top: Victorian Bodice & Skirt. Nelson Provincial Museum Collection, EC.17.75.
- **Page 18** Hamuera Manihera presenting a Taonga Puoro floor talk at Richmond Library.
- **Page 19** Top: *Best In Show* display being installed at Richmond Library. Bottom: Wallpaper application for *Meltdown: Visualising Climate Change* exhibition.
- **Page 20** Top: Volunteer Ann McEwan working in the archive at the Isel Park Research Facility. Bottom: Museum Shop Display.
- **Page 21** Visitors queueing to enter the Museum.
- **Back Cover** Young visitors enjoying interactive displays.

# Am I a SQUID or an OCTOPUS?



I am a solitary animal - am I a squid or an octopus?

I can live for up to five years - am I a squid or an octopus?

What do you use in a squid or octopus?



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